**Thank you for your interest in a vacancy at St Joseph’s Pre-school**

St Joseph’s Pre-school opened in 1975 as a committee run playgroup. That is, it is an organisation managed by a volunteer committee made up mainly of parent users of the group and it is also a registered charity. We are a ‘pack-away’ setting and have recently relocated to Argyle Morley UR Church on Whitefield Road. (Where we now only have to set up once on a Monday and then don’t pack away again until Friday)

We have a separate 2-Year-Old Room, Pre-school Space, office space upstairs, plus use of the kitchen, toilets, and a car park which doubles up as our outdoor space. The accommodation is a Church when we are not there, so equipment has to be set up and stored away at the start and end of the week. Most things are however, stored in wheeled trolleys with drawers that let the children select for themselves what they would like to play with.

The Pre-school currently runs sessions on Monday to Friday mornings 9am till 12 noon and on afternoons from 1pm until 4pm. It also runs a Lunch club from 12 noon to 1pm (so children could stay for up to 7 hours) and a Breakfast Club from 8am to 9am. The Setting caters for up to 40 children per session between two and five years.

St Joseph’s Pre-school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The setting are currently recruiting for a minimum L3 qualified Early Years Educator The post is Term time only (39 weeks plus 7 weeks paid holiday), to start in Jan/Feb 2025

Please see Job Descriptions/Specifications for more details

In addition, you’ll need to be flexible and creative, with the commitment to support us to provide first class childcare. All staff and volunteers are expected to demonstrate their commitment to safeguarding children and young people within their work. **This post is subject to an enhanced DBS check.**

**Closing date for applications: When posts filled**

Please call Cathy Williamson on 07495624643 for any further information or if you would like to arrange an informal visit.

St Joseph’s Pre-school is an Equal Opportunities Employer